

PRIVACY POLICY

Mammoth Recruitment and HR Services Ltd

Last Updated: June 2026

Introduction

Mammoth Recruitment and HR Services Ltd (“we”, “our”, “us”) is committed to protecting and respecting your privacy.

This Privacy Policy explains how we collect, use, store and protect personal information provided to us through our website, email communications and recruitment activities.

Company Details

Mammoth Recruitment and HR Services Ltd

Registered Office: Castledyke House Castledyke Bank Gipsey Bridge Boston PE22 7BW

Company Registration Number: 17217362

Email: Katie@mammothhr.uk

Telephone: 07860 677848

Information We Collect

We may collect and process:

- Name
- Address
- Telephone number
- Email address
- Employment history
- Qualifications and training records
- CVs and covering letters
- References
- Right to work information
- Any information voluntarily provided during recruitment processes

How We Use Your Information

We use personal information to:

- Match candidates with suitable employment opportunities

- Contact candidates regarding vacancies
- Communicate with prospective employers
- Verify qualifications and employment history
- Comply with legal obligations
- Maintain recruitment records

Legal Basis for Processing

We process personal data under the following lawful bases:

- Consent
- Legitimate interests
- Contractual necessity
- Legal obligation

Sharing Information

Candidate information may be shared with prospective employers only where relevant to a recruitment process.

We do not sell personal data to third parties.

Data Retention

Candidate records are generally retained for up to 24 months following our last meaningful contact unless consent is withdrawn sooner.

Your Rights

You have the right to:

- Access your personal data
- Correct inaccurate information
- Request deletion of your information
- Restrict processing
- Object to processing
- Withdraw consent

Requests should be sent to Katie@mammothhr.uk.

Contact

For any data protection enquiries, please contact:

Katie Chalmers Katie@mammothhr.uk 07860 677848